

Property name
Management name
Address and phone numbers

Resident Name: _____

Unit Number: _____ Date: _____

I acknowledge receipt of the following items:

- | | |
|--|--|
| <input type="checkbox"/> Lease Agreement | <input type="checkbox"/> Resident Declaration Format |
| <input type="checkbox"/> HUD 50059 Certification | <input type="checkbox"/> Orientation for New Resident |
| <input type="checkbox"/> Privacy Act Form | <input type="checkbox"/> Move- in Checklist |
| <input type="checkbox"/> Certification of Income, Assets, and Expenses Checklist | <input type="checkbox"/> Authorization to Remove Possessions |
| <input type="checkbox"/> HUD Forms 9887 and 9887-A | <input type="checkbox"/> In Case of Emergency form |
| <input type="checkbox"/> Disclosure of Income Information | <input type="checkbox"/> Vehicle Registration Form |
| <input type="checkbox"/> Resident rights and responsibilities | <input type="checkbox"/> Care Check Program, if Applicable |
| <input type="checkbox"/> Residents handbook | <input type="checkbox"/> Utility consumption Data Release |
| <input type="checkbox"/> Rent Collection Policy | <input type="checkbox"/> Lead based Paint disclosure |
| <input type="checkbox"/> Move-In apartment Inspection Report | <input type="checkbox"/> List of Charges |
| | <input type="checkbox"/> Security Deposit Letter |

- | | | |
|--|----------------------|-------------------------|
| <input type="checkbox"/> Main Entry Key/FOB | Number of Keys _____ | Replacement Cost: _____ |
| <input type="checkbox"/> Apartment Entry Key | Number of Keys _____ | Replacement Cost: _____ |
| <input type="checkbox"/> Mail Box Key | Number of Keys _____ | Replacement Cost: _____ |
| <input type="checkbox"/> Storage Entry Key | Number of Keys _____ | Replacement Cost: _____ |

Resident Signature _____ Date: _____

Resident Signature _____ Date: _____

Management Signature _____ Date: _____